

CHELAN-DOUGLAS LOCAL HOMELESS HOUSING TASK FORCE

1st QUARTER REGULAR MEETING

January 15th, 2025

3:00 p.m. - 5:00 p.m.

Location: 400 Washington Street, Conference Room, Wenatchee WA

MINUTES

Voting Members Present:

Kevin Overbay, Commissioner, Chelan County, Chair	X	Carl Florea, Mayor of Leavenworth- At Large Small City; Chelan County	x
Marc Straub, Commissioner, Douglas County, Vice Chair	x	Traci Heyen, Lived Experience Representative	X
Jerrilea Crawford, Mayor of City of East Wenatchee	X		

Designated Alternatives for Voting Members Present:

Dan Sutton, Commissioner, Douglas County	
Vacant -Commissioner, Chelan County	
Shayne Magdoff, Councilmember, City of East Wenatchee	X
Renee Swearingen, At Large Small City Mayor; Chelan County	
Vacant - Lived Experience Representative	

Advisory Members Present

Claire Oatey, Community Foundation of NCW		Charlie Atkinson, Councilmember, City of Wenatchee	X
Denise Sorom, Community Foundation of NCW (Alternate)	X		
Sasha Sleiman, Housing Authority	X	Steve Clem, Legal Services Representative	X
Kim Martin, Rental Association of the Wenatchee Valley		Peter Munro, Rental Association of the Wenatchee Valley (alternate)	
Ana Gonzalez, BHU Chelan County	X	Tony Sandoval, Veterans Services	X
Michael Morrison, Chelan County Sheriff	X	Edwin Fonseca, Business Representative	
Marcy Treat, SUDP at New Path CVCH (alternate)	X	Vacant, Young Adult Representative	
Shawn Arington, Lighthouse Christian Ministries	X	Vacant, Youth Services Representative	
Ken Sterner, Aging & Adult Care	X	Garth Donald, Chelan Douglas Health District	X
		Vacant - Real Estate Representative	

County / City Administrative Staff

Jon Davies, Chelan County, CE Lead	X	Amber Hallberg, Chelan County	X
Madison Calloway, Chelan County	X	Ron Cridlebaugh, Chelan County	X

Other Attendees Present

Sara Brito, CDCAC	X	Brice Kirkwood, CC & member of public	
Summer Hess, Sage Step Consulting	X	Jennifer Talbot, WVDRC	
Swati Rastogi, Douglas County		Tamra Hively, CVH	X
Scooter Harter, WRC	X	Sarah Baxter, Catholic Charities	X
Chyvonna Torres, CDCAC	X	Josh Mathena, City of Wenatchee	X
Kazi Haque, Douglas County		Paige Sires, CDCAC	X
Rachel Todd, YWCA	X	Jennifer McGregor, Chelan County Jail	X

I. CALL TO ORDER & ATTENDANCE – 3:00pm

II. BOARD MEMBER DECLARATION OF CONFLICT OF INTEREST

No conflict of interest was reported.

III. PUBLIC COMMENT PERIOD

The "Public Comment" period provides an opportunity for members of the public to address the Task Force on items either not on the agenda or not listed as a public hearing. The Task Force Chairperson will ask if there are any citizens wishing to address the Task Force. When recognized, please provide your name and address and state the matter of your interest. Citizen comments will be limited to three minutes.

There were no members of the public who wanted to give public comment.

IV. ADMINISTRATIVE AFFAIRS

A. Approval of agenda and minutes from the November 13th, 2024 Meeting

Motion to approve by Mayor Crawford and seconded by Mayor Florea –motion carried unanimously

V. UNFINISHED BUSINESS

A. Homeless Housing Network Quarterly Update

1) Presentation – Jon Davies, CE Lead

Currently at about 560 people in HMIS. The higher number could be due to people not notifying CE if they have moved out of the area. A demographic report from HMIS is showing slightly more females than males and a large number of people with some form of a disability, including substance use disorder. Physical disabilities are higher than developmental disabilities. We are seeing very few veterans, which is good.

Action Item: More information on what caused their homelessness to see if there are common themes at the next meeting.

- 2) Update on rental assistance - Jon Davies, CE Lead
Most applicants are under the 50% income to rent ratio.

B. Appointment for Housing Authority Non-Voting Member Position (Action Needed)

- 1) Sasha Sleiman, Executive Director of Housing Authority
The non-voting member position for the Housing Authority was vacant, Sasha Sleiman was appointed.

Motion to approve by Commissioner Overbay and seconded by Mayor Florea –motion carried unanimously

C. Five Year Homeless Housing Strategic Plan Update

- 1) Review of timeline and next steps

The goal is to have a complete draft of the five year strategic plan by **April 23, 2025**, with the final plan due by **December 31, 2025**. As required by the state, the plan will include five objectives.

The subcommittee has gathered input from various strategic planning sessions, organized this input, and developed draft goals, strategies, actions, and activities. Additionally, the subcommittee has reviewed data from CE, the PIT Count, and the Health District. This review revealed a concerning trend: a higher-than-expected number of seniors experiencing homelessness in our community.

- 2) Discuss draft of table

The task force reviewed and discussed the draft of the strategic plan's five objectives.

Under Objective 1.4, the group emphasized the need for a payee service in the community, especially since Goodwill no longer provides this service. CDCAC had previously explored this option and was informed that only Goodwill entities were eligible, but they will revisit this issue.

For Objective 3.2, feedback suggested expanding on transportation services.

Regarding Objective 4.1.3, it was recommended that the area median income threshold be adjusted from 80% to 120-150% to reflect rising costs in the area.

Additionally, the task force identified several objectives for further review: 1.3, 1.5, 2.1.1, 4.2, and 4.3.

Members of the task force are invited to attend sub-committee meetings for a more detailed discussion of the strategic plan.

The next steps include finalizing the actions and strategies based on the feedback received.

VI. NEW BUSINESS

A. Point in Time Count

1) January 30th @ Lighthouse

The Point in Time Count will take place at the Lighthouse on January 30th from 7:00 AM to 12:00 PM. Rural navigators will also be conducting PIT Count events in their respective areas, including Chelan Valley Hope in Lake Chelan and Fire District #3 in Leavenworth. Backpacks containing Narcan and other resources will be provided to the rural navigators.

This year, we will not be using GIS, as the state has restricted the use of third-party systems. Additionally, the state has requested that we refrain from editing the official survey. To enhance our data collection efforts, we are conducting our own survey in conjunction with the state's required survey. If you have any suggestions for additional questions to include in the survey, please let us know.

2) Expanding outreach locations

This year we increased volunteers for our rural navigators so that we can reach more areas.

B. Review of timeline for 2025 (Action Needed)

- 1) Create a selection committee for grantee interviews
- 2) Updating policies and procedures and contracts

We have some special meetings on the schedule to review strategic plan, contracts, policies and procedures, also have grant cycle opening up 3/31 and close 5/2.

Motion to approve the proposed schedule made by Mayor Florea and seconded by Commissioner Straub motion carried unanimously.

C. New contacts

1) New Homeless Program Coordinator

Madison Calloway is the new Homeless Program Coordinator.

2) Update voting member alternates

We need an updated list of alternate members for voting members. Please let us know. Mayor Crawford alternate will be council women Christine Johnson. We will have an onboarding for new voting members sometime in February.

D. Women's Resource Center

1) Additional funding requested

Women's Resource Center is requesting additional funding for their RRH program. This program has been very successful and has housed 75 households.

Recommendation for funding to WRC: Recommended \$60,000 of Local Document Recording Fees be allocated to Women's Resource Center for the remainder of the current grant cycle ending June 30th, 2025 for their Rapid-rehousing/Centralized Case Management program and requests that they utilize a method to determine the level of rent subsidy for a client, if any, on a case by case basis.

Motion to approve the additional funding request made by Mayor Crawford and seconded by Mayor Florea motion carried unanimously.

VII. OTHER

Denise Sworam will be replacing Claire Oatey for the next 6 months while Claire is on maternity leave.

VIII. ADJOURNMENT -